

PROFORMA FOR FISHERIES AND OCEAN UNIVERSITY

In order to successfully submit an application, each applicant will submit the required details as mentioned in the proforma. In addition to that, each applicant must answer the following questions to complete the application process.

1. What is the mission and vision statement for the new university that is being proposed? Please include details on:
 - a. the area of focus
 - b. quality levels and positioning
 - c. size and scale over time, and
 - d. short as well as long-term goals.
2. What existing institution in India or abroad best compares to what is being proposed?
3. What is the objective behind setting up the university and how does it fit with the vision or focus of the sponsoring body?
4. How does the sponsoring body plan to achieve this vision?
5. What according to you are the biggest challenges you expect to face while setting up the university and how do you plan to address them?
6. Please submit a brief financial plan for the university. This plan should answer the following questions:
 - a. What is the quantum of funds required and over what period of time?
 - b. How does the sponsoring body plan to raise the required funds or mobilize resources to support the university in its activities?
7. Given that the new Fisheries and Ocean University Act is liberal in regulation but stringent in outcome-based accreditation, what are the key parameters on which you would like to be assessed on the progress and success of the university on a year-to-year basis for the first five years.

Contd...2

8. Particulars of Sponsoring body / trust / Society:-

S.No.	Particulars	Details
1.	Sponsoring Body	
a)	Name	
b)	Headquarters	
c)	Registration Certificate (Please attach a copy)	
d)	Month/ Year of Establishment	
e)	Name, Address and Contact details of the Managing Person/ Trustee	
f)	Composition of governing body/ managing body with names, designation, address, and numbers (Please attach copy of memorandum of trust deed or Memorandum of Association of Society or Company)	
g)	Track Record ¹	
	Prior Years of experience	
	Prior Field of experience	
h)	Bye-Laws ²	
i)	Audited statements of past 5 years	
j)	Financial Sources ³	
k)	Land (Minimum land required is 50 ac.)	Available :

¹Detailed background of the Sponsoring Body

²The official rules and regulations that determine the sponsoring body's management

³This will include financial details related to the sponsoring body both at the time of setting up and for future income generating assets. This may also include deposits with councils & universities, deposits with banks/ financial institutions, endowment funds, proof of funds available O/s Loans etc.,.

2. University							
a)	Name						
b)	Headquarters (Area/ Location)						
c)	Address						
d)	Email						
e)	Phone						
f)	Fax						
g)	Vision, Mission & Objectives						
h)	Proposed Investment						
	(i) Own funds	1 Year:					
		3 Years:					
		5 Years:					
i)	Project detailed financial statements for 10 years ⁴						
j)	Proposed minimum Scholarships ⁵						
k)	Highlights of the Pre- commencement Activity Plan ⁶	1. _____ 2. _____ 3. _____					
l)	Details for facilities Proposed ⁷						
m)	Plan for Academic Excellence ⁸						
n)	Plan for Research Excellence ⁹						
o)	Numbers of Proposed teaching staff (Details for each course as per norms and the existing staff) various other states.	Sl. No	Course	Lecturer	Reader / Asst. Professor	Associate Professor	Professor
1							
2							
3							
4							

⁴ This will include current and projected - key operating ratios, detailed break-up of sources of revenues etc.

⁵ This will include details on fee rebates/ free-ships/ scholarships.

⁶ Plan will include academic and non-academic plans.

⁷ This will include facilities such as hostels, libraries, laboratories, sports, other extra circulars, connectivity & other related infrastructure

⁸ This will include innovative teaching programmes with details of faculty, conducted by, objectives and outcomes

⁹ Plan will include the proposed R&D facilities, funding for R&D, alignment of R&D with State requirements, Projects for industries or foreign agencies. Each R&D project to be detailed with scope and outcome.

p)	Appointment/ recruitment policy (Details of policy for teaching and non-teaching staff, Registrar, Controller of Examination etc.) specifying qualifications / proposed			
q)	Student Faculty Ratio ¹⁰ (Where applicable)			
r)	Teaching & Non-teaching staff ratio			
s)	Programmes & Courses/ Disciplines proposed (with student intake)	S.No	Course	Student intake year-wise for 5 years
t)	Proposed Collaboration with National & International Universities			
u)	Proposed date of starting operations			
3. Any Other Details¹¹				

¹⁰ For all professional courses staffing pattern must be as per the stipulation of accreditation body like ICAR, UGC, AICTE etc.

¹¹ This will include details not covered under other heads that may be given by a proposed University suo moto or details that may be specifically asked by the Council from the University.

Note:- The government of A.P. will share upto 49% of equity share in capital investment (Civil works & equipment)

