



SRI VENKATESWARA VETERINARY UNIVERSITY
ADMINISTRATIVE OFFICE, Dr.YSR BHAVAN, TIRUPATI -517 502, A.P.

Advt.No.3/RC/2011, Dated.16.12.2011

UNIVERSITY OFFICERS / PRINCIPAL SCIENTIST RECRUITMENT

Applications are invited in the prescribed form together with registration fee of Rs.1000/- (Rs.500/- for SC/ST candidates) for the posts of Registrar (1), Dean of Fishery Science (1), Principal Scientist (AGB), NWP on Sheep, Palamaner (1) and Principal Scientist (AGB), NWP on Cattle, Lam, Guntur (Scale of Pay: 37400-67000 + 10000 AGP - UGC RPS 2006). Candidates should possess the prescribed qualifications as on the date of this notification.

Note: For details of qualifications prescribed and application form and other details please log on to www.svvu.edu.in. The University reserves the right not to fill up all or any of the vacancies notified. The application form (downloaded from website mentioned above) together with registration fee by way of crossed DD drawn in favour of Comptroller, S.V.V.U. Tirupati on any Nationalized Bank payable at Tirupati (Cheques and cash are not accepted) **should be sent by Registered Post so as to reach "The Registrar, Sri Venkateswara Veterinary University, Administrative Office, Tirupati -517 502, A.P., on or before 09.01.2012 by 4.30.PM.**

REGISTRAR (FAC)

DETAILED INSTRUCTIONS TO THE CANDIDATE

(A) REGISTRAR

Essential Qualifications:

- a) An academician in the field of Veterinary and Animal Sciences not lower in rank than that of an University Professor.
- b) Should have put in a minimum service of 5 years as Professor in the University.

(or)

Qualifications for an Officer of the Government not lower in rank of Deputy Secretary to Government.

- c) Unblemished record throughout the Career in the past.

Desirable qualifications:

- a) Experience as part of duties in conducting basic / applied research of high quality as evidenced by published work / technologies developed.
- b) Knowledge and experience of planning, organizing and administering extension activities.

Term of appointment shall be five years or till 60 years of age, whichever is earlier.

Scale of Pay: 37400-67000 + AGP 10000 AGP - UGC Pay Scales, 2006)

(B) DEAN, FACULY OF FISHERY SCIENCE

Essential Qualifications:

- a) Bachelors degree in Zoology Science / Fishery Science.
- b) Ph.D. or equivalent degree in any branch of Fishery Science.
- c) A minimum of twenty years of experience in Teaching / Research / Extension in Fishery Science out of which at least five years should be as Professor / Principal Scientist.
- d) Significant professional achievement in his / her field of specialization.
- e) Unblemished record throughout the Career in the past.

Desirable Qualifications:

- a) Experience as part of duties in conducting basic / applied research of high quality as evidenced by published work / technologies developed.
- b) Knowledge and experience of planning, organizing and administering academic programs, student evaluation and research programs.

Term of appointment shall be five years or till 60 years of age, whichever is earlier.

Scale of Pay: 37400-67000 + AGP 10000 AGP - UGC Pay Scales, 2006)

REGISTRAR



SRI VENKATESWARA VETERINARY UNIVERSITY : TIRUPATI

Administrative Office, 2nd Floor, Regional Library Building, Tirupati,
Andhra Pradesh – 517 502

Application form for UNIVERSITY OFFICERS POSTS

(Before filling the application form, please read the instructions carefully)

Details of Application Fee:

Bank D.D. No. :
Amount : Rs.
Date :
Drawee Branch :

Affix latest
passport size
photograph

PART – A

(Submit *one copy only* with necessary enclosures as indicated)

1. Post applied for :
(Give full name of the post)
2. Name in full (in block letters) :
3. Address for correspondence :
(in block letters)
(candidates who apply from
abroad should give their postal
address in India)
e-mail ID :
Mobile No :
4. Permanent Home Address :
5. a) Father's Name :
b) Mother's Name :
c) Husband's name in case of
Married Woman :
6. Nationality of candidate :
7. a) Date of birth :
b) Place of birth :
c) Mother tongue

8. a) If you are employed, your present designation :
- b) Name of your present employer (Person, Office, institution or Firm) :
- c) Whether the application is routed through your employer :
- d) If selected, please state when you can join :
9. Name and address of two references known personally to you but not related (if you are employed, your present employer must be one of the references) :
10. Have you ever been prosecuted, kept under detention, fined, convicted by a court of law for any offence or debarred / disqualified by any University, Public Service Commission from appearing at its examination / Selection? Is any case pending against you in any court of law at the time of filling up of this application form? (If the answer is "Yes" full particulars of the case, detention, fine, conviction, sentence, etc. should be given".) :
11. Have you executed a bond to serve your present organization? If so, mention the terms & conditions :
12. List of certificates and testimonials (attested copies) attached (not more than two) :
- 1.
- 2.

I certify that the above information is true and correct to the best of my knowledge and belief. I am liable for appropriate legal action, if any information furnished above is found false at any time.

Place : _____

Date : _____

Signature of the Candidate

PART-B(Submit *five copies* with necessary enclosures as indicated.)

Enclose two photo copies of each of the publication to the first copy of Part - B)

1. a) Name of the post applied for :
- b) Name of the candidate (in block letters) :
- c) Date of birth :
- d) Present salary :
(give basic pay and allowances separately)
2. **Details of academic qualifications** :
Give in the tabular statement below particulars of the examination passed from Graduation (If the University from which you obtained your degree does not award marks but only grades and points give against percentage marks, your grade point average and against maximum marks, give the points per credit hour corresponding to grade (A)

	(1)	(2)	(3)
Examinations:	B.V.Sc. / B.Tech. (Dairying) / B.F.Sc. or equivalent	M.V.Sc. / M.Tech. (Dairying) / M.Sc. (Dairy Microbiology) / M.F.Sc.	Ph.D.
Date of Joining			
Date of Leaving			
Name of the College			
Name of the University			
No. of attempts			
Year of passing			
Maximum Marks / OGPA			
Marks / OGPA obtained			
Percentage of Marks			
Division			
Subject of specialization			
Position, Distinction, Prizes, Scholarships etc.			

Attach certified copies of the detailed marks list (or transcripts) of all the examinations passed.

3) (a) What are your contributions made / significant achievements attained (enclose evidence):

i) Teaching

ii) Research

iii) Extension

b) Post Doctoral Research Experience:

c) Number of Publications

Type of Publications	As First Author	As Second Author	As third Author	Total
a) Research Publications (in peer reviewed Journals only)				
I) Full articles				
ii) Research Notes / Short communication				
b) Popular Articles (For Extension Posts only)				

4. Any other details not mentioned above, which you think, will strengthen your claim for this appointment (Attach separate sheet, if necessary) like patents obtained / text books written / monographs published / awards etc.

5. Justify your claim for the present post

Certified that the above particulars are correct

Place: _____

Date: _____

Signature of the Candidate

INFORMATION & INSTRUCTIONS TO THE CANDIDATES

1. The University reserves the right not to fill up all or any of the posts advertised.
1. For reckoning the required experience for the post, the experience in the concerned subject or discipline in teaching or extension or research shall only be considered as relevant experience.
2. Certified copies of degree or provisional certificates and marks sheet / transcripts should be enclosed to the application. The originals should be brought at the time of interview.
3. Applicants should send their applications through proper channel so as to reach the University within the prescribed date. The in-service candidates of SVVU may send their applications direct.
4. Applicant should appear for interview, when called, at their own cost.
5. Selected candidates will be governed by SVVU (Conditions of Service) Regulations 2007 and such other conditions as may be prescribed by the University from time to time.
6. Documents to be submitted along with the application:

The following documents / information invariably need to be submitted for consideration by the University:

- i) Employment Record (details of service rendered by the applicant in different cadres clearly with name of the organization, cadre, scale of pay, period including date, month and year) in the following format with attested copies.

Sl. No.	Designation of post held and place of work	Date of joining	Date of leaving	Period			Scale of Pay and Salary drawn	Full address of the employer	Reason for Leaving
				DD	MM	YY			

- ii) List of publications (as first, second, third and fourth author: with the information regarding title of publication, year, nature of publication, name of the journal / publication, Vol. & Pg. Nos. & Place of publication of journal / book etc.) in the following format along with reprints.

Sl. No.	Authors (as given in the publication)	Year	Title of the publication	Nature of the publication	Name of the Journal / publication	Vol. No. & Page Nos.	Place of publication of the Journal / book etc.
---------	---------------------------------------	------	--------------------------	---------------------------	-----------------------------------	----------------------	---

- iii) **Enclose Annual Confidential Reports for the past 5 years from the head of the institution.**
- iv) Enclose documents evidences invariably for all the information furnished in the application for their claim.
- iv) Enclose attested copies of certificates for the gold medals / awards / appreciations received, if any.

REGISTRAR (FAC)