



SRI VENKATESWARA VETERINARY UNIVERSITY
ADMIN. OFFICE, Dr. YSR BHAVAN, TIRUPATI – 517 502

Memo.No.3438-3/Acad.II/2023

Dated: 01/09/2023

Computer No.448005

Sub: :	SVVU, Tirupati - UGC, New Delhi - University Grants Commission (Redressal of Grievances of Students) Regulations, 2023 - Establishment of Students Grievances Redressal Committee (SGRC) at Colleges - Regarding.
Ref:-	1 D.No.F-1-13/2022(CPP_II) dated:12.04.2023 of Secretary, UGC, New Delhi.
	2 UGC(Redressal of Grievances of Students) Regulations,2023.

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As per the reference 1st cited UGC has communicated the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023 vide reference 2nd cited to formulate a simplified and effective mechanism for students grievance redressal. The UGC has requested to constitute the students Grievances Redressal Committee (SGRC) at College and requested to adopt the following regulations.

As per the regulations the following guidelines are mentioned for establishment of student grievance redressal committee (SGRC) at Colleges:

- i. A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson Students Grievance Redressal Committee (SGRC).
- ii. Every Institution shall constitute such number of Student "Grievance Redressal Committees (SGRC), as may be required to consider grievances of the students, with the following composition, namely:
 - a. A Professor - Chairperson
 - b. Four Professors/Senior Faculty Members of the Institution as Members.
 - c. A representative from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities - Special Invitee.
- iii. At least one member or the Chairperson shall be a woman and at least one member or the Chairperson shall be from SC/ST/OBC category.
- iv. The term of the chairperson and members shall be for a period of two years.
- v. The term of the special invitee shall be one year.
- vi. The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three
- vii. In considering the grievances before it, the SGRC shall follow principles of natural justice.

viii.The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.

ix.Any student aggrieved by the decision of the student " Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of sub decision.

The Associate Deans of College of Veterinary Science, Tirupati, Gannavaram, Proddatur, Garividi and College of Dairy Technology, Tirupati are requested to constitute a "Students Grievance Redressal Committees (SGRC) at all colleges and also requested to submit compliance report to the University.

**Jampala Venkata Ramana
DEAN OF STUDENT AFFAIRS**

To

All the Associate Deans of College of Veterinary Science,
Tirupati/Gannavaram/Proddatur/
Garividi.

The Associate Dean, College of Dairy Technology, Tirupati.

Copy to all University Officers, SVVU, Tiurpati.

Copy to SF/SC.