



**SRI VENKATESWARA VETERINARY UNIVERSITY**  
**Administrative Office, Dr.Y.S.R.Bhavan, Tirupati – 517 502**

**Cir Memo.No.56/Ser.I/2022 (CNo.373352) Dated:10/01/2022**

**Sub:** Estt., - SVVU - Career Advancement Scheme 2018 & 2011 Applications - Called for - Reg.

**Ref:** 1.G.O. Ms. No.14, Higher Education (UE. 1I) Department, Dated. 13.02.2019 of the Principal Secretary to Government, A.P. Secretariat, Velagapudi, Andhra Pradesh.

2.Univ.Proc.no.932/BG/B1/UGCRPS2016/19,Dated.11-3-2019

3.Univ.Proc.No.3595/Ser.I/2019,Dated:13.10.2020

4.Univ.Proc.No.16378/Services.I/2010,Dated:29.05.2012

**@@@**

The revised UGC Pay Scales of 2016 have been implemented in the University vide reference 2nd cited. The CAS 2018 regulations have been communicated in ref. 2nd cited. The eligible teachers as on **31.12.2020, 30.06.2021 and 31.12.2021** respectively are requested to send their filled in application forms (5 sets) in the prescribed proforma through proper channel for placement from Assistant Professor Level 10 to level 11 Assistant Professor Level 11 to level 12, Assistant Professor to Associate Professor (Level 12 to level 13A) / Associate Professor to Professor (Level 13A to level 14) and Professor to Senior Professor (Level 14 to Level 15) as per Career Advancement Scheme Regulations 2018.

The criteria for promotions under Career Advancement Scheme 2018 Regulations shall be effective from 18.07.2018. Regarding the cases pending for promotions under the Career Advancement Scheme 2011 teachers are given the option to be considered for the promotion from one Academic Level/Grade Pay to another Academic Level/Grade Pay as per the following:

- a. The teachers shall be considered for promotion from one Academic Level/Grade Pay to another as per the CAS 2018 Regulations. (OR)
- b. The faculty members shall be considered for the promotion from one Academic Level/Grade Pay to another as per the CAS 2011 Regulations with relaxation in the requirements of Academic Performance Indicators (API) based Performance Based Appraisal System (PEAS) up to 18-7-2018.

Further, in order to avoid any hardship, the candidates who fulfill all other criteria mentioned in the CAS 2018 Regulations, as on and till the date on which these regulations are notified i.e. 18-7-2018, can be considered for promotion from the date, on or after the date, on which they

fulfill these eligibility conditions. Those faculty members who have already qualified or are likely to qualify shortly under the CAS 2011 Regulations, a choice is given to them for being considered for promotions under the existing CAS 2011 Regulations.

All the Associate Deans of Colleges and Heads of Research Stations / Schemes and KVKs are requested to bring to the notice of all the Teachers / Scientists working under their control and directed to strictly verify the service particulars of the Teachers in accordance with the Service Registers while forwarding the CAS applications to University.

The service rendered in outside agencies as specified in the regulations will be considered only if evidence in support of such service is enclosed to the application. The service certificate including pay particulars should be indicated. Any claims and representations for considering such service after the due date will not be entertained.

The applications should be accompanied by score cards i.e. Tables 1 for Level 11 and 12, Table 1 and 2 for level 13A and Level 14, Table 3 for Assistant Professors of Library Science and Associate Professor of Library Science and Table 4 for Assistant Professors of Physical Education and sports and Associate Professors of Physical Education and Sports.

The candidate should go through the application form thoroughly and carefully before filling the details

1. The application form along with enclosures and self assessed score cards should be submitted in five (05) sets in case of level 11 and 12 and (06) sets in case of level 13 A, 14 & 15.
2. All the enclosures/proof of claims should be enclosed to the application form serially numbered at the bottom of the page with black ballpoint pen.
3. The candidate claiming marks under each sub head has to enclose the relevant documents as proof of claim. The proof should be assigned a proper number
4. The application form along with enclosures should be spiral bound only
5. Application form without enclosures or enclosures submitted in absurd manner or without serial numbers will not be entertained and are liable to be rejected.
6. Those claiming promotion under CAS 2011 Regulations have to apply as per application format and PBAS formats of CAS 2011 Regulations.

The applicants are requested to furnish the copies of qualifications obtained and last date of viva-voce exam held, which is essential to consider

Ph.D. qualification to which they are eligible. They have to go through the application thoroughly and ensure that they have filled all the required information. The Associate Deans of Colleges and Heads of Research Stations / Schemes and KVKs are therefore requested to certify the service particulars and details of leave availed, by the candidates by verifying the same with their Service Registers and certify the correctness of the particulars furnished in the application. Further, it has to be indicated clearly whether any leave i.e. Earned Leave / IIPL / EOL (without pay & allowances) is availed, if not "Nil" has to be indicated. The Heads of Offices will be held responsible for any wrong information furnished by the applicants. The applications shall be forwarded with their endorsement to "The Registrar, Sri Venkateswara Veterinary University, Administrative Office, YSR Bhavan, Tirupati - 517502".

The intending candidates are directed to submit their applications on or before 31.01.2022 to University.

The application formats and score cards of both CAS 2018 and CAS 2011 Regulations can be had from the SVVU website i.e. [www.svvu.edu.in](http://www.svvu.edu.in). The applications received after due date will not be considered.

Those who get promoted as Associate Professor and Professor under CAS will be transferred and posted in a place other than present campus.

**A Ravi**  
**REGISTRAR**

To

All the Associate Deans of Colleges / Heads of Research Stations / Schemes/SLDL/Senior Scientist, KVK, Guntur / Coordinator, CCVEC/ All the Principals of Polytechnics of SVVU

Cc: to P.S. to Vice-Chancellor

Cc: to PA to Dean of Veterinary Science / Dean of Dairy Science / Dean of Fishery Science/ Director of Research / Director of Extension/ Registrar / Comptroller

Cc: to the Associate Professor, IQAC, Admn.Office

Cc: to the President / General Secretary, SVVUTA

Cc: to OP Section

Cc: to SF / SC

Signed by A Ravi

Date: 10-01-2022 14:13:24

Reason: Approved



## SRI VENKATESWARA VETERINARY UNIVERSITY, TIRUPATI

### APPLICATION FOR PROMOTION TO LEVEL 11 AND LEVEL 12 UNDER CAREER ADVANCEMENT SCHEME-2018 FOR TEACHERS OF THE UNIVERSITY WITH CUT OFF DATE-----

(TO BE FILLED IN BY THE CANDIDATE)

#### PART-I GENERAL INFORMATION

1. Name (in Block Letters) :
2. Designation :
3. Discipline/Department :
4. Place of work :
5. Date of Birth :
6. Address for correspondence :
7. Phone number and e-mail
8. Academic qualifications :

Degree / Diploma	Discipline	University/ Board	College / Place of study	Month/ Year of passing	Marks/ OGPA obtained	Class obtained	Remarks
1	2	3	4	5	6	7	8
Ph. D							
M. Sc. / M.V.Sc/ MFSc/M. Tech.							
B.Sc/ B.F.Sc./ B.V.Sc & AH /B. Tech.							
Intermediate							
SSC							



15	(a) Particulars of leave availed which is counted for grant of annual increment (Earned leave etc.) & HPL if any	From	To	Total Period
	(b) Not counted for annual increment (EOL without pay & allowances) / Dies – non etc			
	(c) Any other leave			

16. Whether eligible for relaxation of length of service due to study leave (Quote Authority):

Yes / No

If yes state the period of study leave eligible for counting of service

Institution	Degree	From	To	Total period
		Day / Month / Year	Day / Month / Year	Day / Month / Year
1	2	3	4	5

**17 a. Assistant Professor (Academic Level 10) to Assistant Professor ( Senior Scale / Academic Level 11)**

i. Attended one Orientation course of 21 days duration on teaching methodology; Yes / No.

If yes furnish details as follows and enclose proof

Name of the programme	Host Organization	Duration with dates

ii. completed any one of the following? :

Refresher / Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/ Training Teaching-Learning-Evaluation, Technology Programmes/Faculty Development Programmes of at least one week (5 days) duration, or one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC's course during the assessment period-

**Yes/No.**

If yes furnish details as follows

Name of the programme	Host Organization	Duration with dates

- iii. Published one research publication in the peer-reviewed journals/ NAAS rated or UGC/AICTE-listed/SCI Journals/SVVU Journal )as first author during assessment period.

**Yes/No.**

If yes furnish details as follows and enclose copy of the same

Authors	Title of the publication	Year	Volume and page numbers

**b. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade / Academic Level 12)**

- i. Have you done any two of the following in the last five years of Academic Level 11/Senior Scale: Completed a course / programme from amongst the categories of Refresher Courses/Research Methodology /Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/Technology Programmes / Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or, completed one MOOCs course in the relevant subject (with e-certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards the development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment-Yes/No.

If yes furnish details as follows

S.No	Name of the programme	Host Organization	Duration with dates
1			
2			
3			

ii. Published three research papers during assessment period in the peer-reviewed journals / NAAS rated journals or UGC/AICTE-listed/SCI Journals/SVVU Journal) out of which two should be as first author-Yes/No.

If yes furnish details as follows

S.No	Authors	Title of the publication	Year	Volume and page numbers
1				
2				
3				

18. Teaching: (Number of classes taught / total classes assigned ) x100%(Classes taught includes sessions on tutorials, lab and other teaching related activities) / Regularity in attending Farm/Lab/extension centre/clinics/Regularity in attending Technical officer duties etc. Calculated in terms of % of days of days classes taught/attended duty to the total number of days expected to teach/attend duty

		year	year	year	year	year
1	Teaching: Indicate course numbers and credit hours of UG and PG separately					
2	Regularity in attending Farm/Lab/extension centre/clinics/					
3	Regularity in attending Technical officer duties etc.					

19. Involvement in the University/College students related Activities / research activities:

(a) Administrative responsibilities such as Head/ Dean/ Director/ Co-ordinator, Warden/special officer etc.

S.No	Name of the Administrative Position	Year	Year	Year	Year	Year
1						
2						



(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation/Internship evaluation

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

c. Animal production activities like culling/purchase/valuation/feed formulation and production

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

d. Clinical and Health services including sample analysis/screening

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

e. Extension and field based activities like Radio/TV Programs/FLD/OFT/Training/Skill development programs

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						
3						

f. Technical assistance to University officers

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

g. Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services, Officer in charge library/transport/cooperative stores, canteen etc., Warden/additional warden

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						
3						

h. Organising seminars/ conferences/ workshops, other college/university activities.

S.No	Name of the conference/workshop	Year	Year	Year	Year	Year
1						
2						

i. Evidence of actively involved in guiding Ph.D students.

S.No	Name of the Ph.D Student guided Year of award Specialization	Year	Year	Year	Year	Year
1						
2						

j. Conducting minor or major research project sponsored by national or international agencies.

S.No	Name of the Research Project Year of Sanction Funding Agency Outlay	Year	Year	Year	Year	Year
1						
2						

k) Editorial committee/Chairman/ Member at university/State/National/International level

S.No	Name of the Activity	Year	Year	Year	Year	Year
1	Editorial committee(Indicate name of journal)					
2	Chairman university committee					
3	Member university committee					
4	Chairman state committee					

5	Member state committee								
6	Chairman National committee								
7	Member National committee								
8	Chairman International committee								
9	Member International committee								

1) At least one single or joint publication in peer-reviewed NAAS Rated or UGC/AICTE listed / SCI Journals

Sl No	Authors	Title of the publication	Year	Vol & page no.	Year	Year	Year	Year	Year
1									

20. Institution Building and Transfer of Technology

21. Significant Achievements in Teaching / Research / Extension (Not the work done report ) separately year wise for the period:

22. Any other information the candidate desires to provide in support of his/her claim or application for promotion not covered in any of the above columns:

Certified that the information furnished above by me is factual and correct to the best of my knowledge and belief and that if at any stage it is found to be false or suppression of the facts, I shall be liable for disciplinary action against me as deemed fit.

Signature of the Applicant

Certified that the information was verified with office records

Signature of the Head of the Office

**Verified the following details of the applicant with the office records (service particulars) and enclosures (documentary evidences or certificates) with the application**

Whether completed Ph.D. (if yes give the date of completion of Ph D)			:	Yes/No
Number of completed courses/ programmes among the required categories during the assessment period			:	
Total number of research publications			:	
Number of research publications during the assessment period			:	
Number of additional research papers (above mandatory requirement) published during the Assessment period			:	
Number of students guided during the assessment period			:	
M.V.Sc./M.Tech./M.F.Sc: Ph. D.:			:	
Details of completed externally funded projects			:	
Amount (Rupees in Lakhs)	Date of Completion	Funding agency		
Whether the applicant had Satisfactory/Good grade during the assessment period			:	:Yes/No
Date of joining in the present Academic Level			:	
Date of eligibility to Academic Level or which this application is being submitted(After deducting EOLs/ any other leave not counted for annual increment)			:	
Number of years of service completed in Academic level ----- as on------(date)			:	
Whether the applicant fulfilled the eligibility criteria for assessment			:	Yes/No

Signature of the officer- in –charge -Internal Quality Assessment Cell (IQAC)



## SRI VENKATESWARA VETERINARY UNIVERSITY, TIRUPATI

### APPLICATION FOR PROMOTION TO LEVEL 13A AND LEVEL 14 UNDER CAREER ADVANCEMENT SCHEME-2018 FOR TEACHERS OF THE UNIVERSITY WITH CUT OFF DATE-----

(TO BE FILLED IN BY THE CANDIDATE)

#### PART-I

#### GENERAL INFORMATION

1. Name (in Block Letters) :
2. Designation :
3. Discipline/Department :
4. Place of work :
5. Date of Birth :
6. Address for correspondence :
7. Phone number and e-mail
8. Academic qualifications :

Degree / Diploma	Discipline	University/ Board	College / Place of study	Month/ Year of passing	Marks/ OGPA obtained	Class obtained	Remarks
1	2	3	4	5	6	7	8
Ph. D							
M. Sc. / M.V.Sc/ MFSc/M. Tech.							
B.Sc/ B.F.Sc./ B.V.Sc & AH /B. Tech.							
Intermediate							
SSC							



15	(a) Particulars of leave availed which is counted for grant of annual increment (Earned leave etc.) & HPL if any	From	To	Total Period
	(b) Not counted for annual increment (EOL without pay & allowances) / Dies – non etc			
	(c) Any other leave			

16. Whether eligible for relaxation of length of service due to study leave (Quote Authority):  
Yes / No

If yes state the period of study leave eligible for counting of service

Institution	Degree	From	To	Total period
		Day / Month / Year	Day / Month / Year	Day / Month / Year
1	2	3	4	5

**17.a. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)**

- i. Have you completed any one of the following during last three years: one course / programme from amongst the categories of Refresher Courses/ Research Methodology Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e- certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment-

**Yes / No.**

If yes furnish details as follows

Name of the programme	Host Organization	Duration with dates

- ii. Have you published minimum of seven publications in the peer-reviewed journals/ NAAS rated journals/ UGC/AICTE-listed/SCI Journals/SVVU Journal) out of which three research papers should have been published during the assessment period out of which one shall be as first author.-

**Yes/No.**

If yes furnish details as follows

S.No	Authors	Title of the publication	Year	Volume and page numbers
1				
2				
3				
4				
5				
6				
7.				

iii. Have you guided at least one Ph.D. candidate/at least two Masters students/obtained one external funded research project worth 10 lakhs or more during assessment period as PI /must have published at least three additional research papers in the NAAS rated journals during the assessment period.- **Yes/No.**

If yes furnish details as follows

S.No	Name of the Ph.D Student	Year of award	Specialization

S.No	Name of the PG Student	Year of award	Specialization
1			
2			

Research Project

S.No	Name of the Research Project	Year of Sanction	Funding Agency	Outlay
1				

Three additional Research papers

S.No	Authors	Title of the publication	Year	Volume and page numbers	NAAS Rating
1					
2					
3					



**b. Associate Professor (Academic Level 13A) to Professor (Academic Level 14)**

- i. Have you published minimum of ten research publications in the peer- reviewed journals/ NAAS rated Journals or UGC/AICTE-listed/SCI journals/SVVU Journal ) out of which three research papers should have been published during the assessment period out of which one shall be as First Author- **Yes/No.**

If yes furnish details as follows

Sl. No	Authors	Title of the publication	Year	Volume and page numbers
1				
2				
3				
4				
5				
6				
7.				
8				
9				
10				

- ii. Have you successfully guided doctoral candidate during assessment period/obtained one external funded research project worth 15 lakhs or more during assessment period as PI /must have published at least three additional research papers in the NAAS rated journals or UGC/AICTE-listed/SCI/SVVU Journals during the assessment period as first or second author .- **Yes/No.**

If yes furnish details as follows

S.No	Name of the Ph.D Student guided	Year of award	Specialization

Research project

S.No	Name of the Research Project	Year of Sanction	Funding Agency	Outlay
1				

Additional Research papers

S.No	Authors	Title of the publication	Year	Volume and page numbers
1				
2				
3				

18. Teaching: (Number of classes taught / total classes assigned ) x100%(Classes taught includes sessions on tutorials, lab and other teaching related activities) / Regularity in attending Farm/Lab/extension centre/clinics/Regularity in attending Technical officer duties etc. Calculated in terms of % of days of days classes taught/attended duty to the total number of days expected to teach/attend duty

		year	year	year	year	year
1	Teaching: Indicate course numbers and credit hours of UG and PG separately					
2	Regularity in attending Farm/Lab/ extension centre/clinics/					
3	Regularity in attending Technical officer duties etc.					

19. Involvement in the University/College students related Activities / research activities:

(a) Administrative responsibilities such as Head/ Dean/ Director/ Co-ordinator, Warden/special officer etc.

S.No	Name of the Administrative Position	Year	Year	Year	Year	Year
1						
2						

(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation/Internship evaluation

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

c. Animal production activities like culling/purchase/valuation/feed formulation and production

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

d. Clinical and Health services including sample analysis/screening

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						
3						
4						

e. Extension and field based activities like Radio/TV Programs/FLD/OFT/Training/Skill development programs

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						
3						
4						

f. Technical assistance to University officers

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

g. Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services, Officer in charge library/transport/cooperative stores, canteen etc., Warden/additional warden

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						
3						

h. Organising seminars/ conferences/ workshops, other college/university activities.

S.No	Name of the conference/workshop	Year	Year	Year	Year	Year
1						
2						
3						
4						

i. Evidence of actively involved in guiding Ph.D students.

S.No	Name of the Ph.D Student guided Year of award Specialization	Year	Year	Year	Year	Year
1						
2						

j. Conducting minor or major research project sponsored by national or international agencies.

S.No	Name of the Research Project Year of Sanction Funding Agency Outlay	Year	Year	Year	Year	Year
1						

k) Editorial committee/Chairman/ Member at university/State/National/International level

S No	Name of the Activity	Year	Year	Year	Year	Year
1	Editorial committee (Indicate name of journal)					
2	Chairman university committee					
3	Member university committee					
4	Chairman state committee					
5	Member state committee					
6	Chairman National committee					

7	Member National committee					
8	Chairman International committee					
9	Member International committee					

l) At least one single or joint publication in peer-reviewed NAAS Rated or UGC/AICTE listed / SCI Journals

SNo	Authors	Title of the publication	Year	Vol & page no.	Year	Year	Year	Year	Year
1									

20. Research Papers in Peer-Reviewed / NAAS Rated /UGC/AICTE-listed/SCI Journals/SVVU Journal during assessment period from--- to-----

S.No	Authors	Title of the publication	Year	Volume and page numbers
1				
2				

21. Publications (other than Research papers) with ISBN Number

	Books authored which are published by ;	Assessment years from --- to ----
1	International publishers	
2	National Publishers	
3	Chapter in Edited Book	
4	Editor of Book by International Publisher	
5	Editor of Book by National Publisher	

22.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula	Assessment years from --- to ----
1	(a) Development of Innovative pedagogy	
2	(b) Design of new curricula and courses	

23.	MOOCs	Assessment years from --- to ----
1	Development of complete MOOCs in 4 quadrants (420credit course)(In case of MOOCs of lesser credits 05 marks/credit)	
2	MOOCs per module/lecture	
3	Content writer/subject matter expert for each module of MOOCs	
4	Course Coordinator for MOOCs (4 credit course) (Incase of MOOCs of lesser credits 02 marks/credit)	

24.	E-Content	Assessment years from --- to ----
1	Development of e-Content in 4 quadrants for a complete course/e-book	
2	e-Content (developed in 4 quadrants) per module	
3	Contribution to development of e-content module incomplete course/paper/e-book	
4	Editor of e-content for complete course/ paper /e-book	

#### 25. Research Guidance

Ph.D	Assessment years from --- to ----
Degree awarded as Chairman	
Thesis submitted as Chairman	
Degree awarded as member	
Thesis submitted as member	

M.Phil/ PG Dissertation	Assessment years from --- to ----
Degree awarded as chairman	
Thesis submitted as Chairman	
Degree awarded as member	
Thesis submitted as member	

26. Research Projects	Assessment years from --- to ----
Research Projects Completed under competitive grant	
More than 30 lakhs as P.I/Co-PI	
20-30 lakhs as PI/Co-PI	
Less than 20 lakhs as PI/Co-PI	
Research Projects Ongoing under competitive grant	
More than 30 lakhs as P.I/Co-PI	
20-30 lakhs as PI/Co-PI	
Less than 10 lakhs as P.I/Co-PI	
RKVY/State Plan Research projects completed	
More than 30 lakhs as P.I/(Co-PI	
20-30 lakhs as PI/Co-PI	
Less than 20 lakhs as PI/Co-PI	
\RKVY/State Plan Research projects ongoing	
More than 30 lakhs as P.I/Co-PI	
20-30 lakhs as PI/Co-PI	
Less than 20 lakhs as PI /Co-PI	
Consultancy projects completed	
Above 5 lakhs	
1-5 lakhs	
0.1 to 1lakh	

27(a) Patents	Assessment years from --- to ----
International	
National	
(b) Awards/Fellowship	
International(Exclusively from Foreign organisations)	
National(by government/Professional Scientific bodies only)	
State government /University /State Professional scientific bodies	

28. Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings					
	Assessment years from --- to ----				
International (Abroad)					
International (within country)					

National					
State/University					
29. Teaching					
			Assessment years from --- to ----		
Lab Manuals preparation as authors @2 each					
No of UG Courses handled @5 for each course(benefit permissible only once for each course)					
No of PG Courses handled@ 3 for course(benefit permissible only once for each course)					
PG Examiner for outside universities@ 2 for each university					
UG Examiner for outside universities@ 1 for each university					

30. Extension					
			Assessment years from --- to ----		
Popular articles@2 each					
Extension Bulletins@ 5each					
TV/Radio programmes etc@3 each					
Conduction of Training programmes for farmers/field vets@3 each					
Conduction of Kisan melas/Fairs@10each					
31. Sample Analysis			Assessment years from --- to ----		
upto 200 per year-10 marks More than 200 -20Marks					
32. Additional Responsibilities as Technical officer to University officers /Warden /Additional Warden/OSA /Academic Advisor/NSS Program officer/ Placement Cell officer/NCC Officer/Transport officer/Educational tour leader@ 5 per year					
33. Health Committees@2					
34. Member of State and national Committees@ 4					
35.Organization of National Conference as organizing secretaries/Winter/Summer Schools as Course Director@10 each					
36.Experience in Farms/Research Stations/KVKs@3per year					
37.Conferences attended@1 each					
38.Post Doctoral Research experience					
39.Income Generation Up to 30 lakhs-10 marks More than 30 lakhs-20					



40. Post doctoral Res. Exp	Organization	Year and duration

41. Awards/medals while in service			
	Organization	Name of the Award	Year
<b>Univ.</b>			
<b>State</b>			
<b>National-</b>			
<b>Assoc./Best Paper</b>			

41. Publications			
	First Author	Second Author	3 <sup>rd</sup> Author and above
No, of Research publications National(list out)			
No, of Research publications International(list out)			
No, of Books(list out with ISBN numbers and publisher and year			
No, of Manuals			

42. Institution Building and Transfer of Technology

43. Significant Achievements in Teaching / Research / Extension (Not the work done report )  
separately year wise for the period:

44. Any other information the candidate desires to provide in support of his/her claim or  
application for promotion not covered in any of the above columns:

Certified that the information furnished above by me is factual and correct to the best of my  
knowledge and belief and that if at any stage it is found to be false or suppression of the  
facts, I shall be liable for disciplinary action against me as deemed fit.

Signature of the Applicant

Certified that the information was verified with office records

Signature of the Head of the Office

**Verified the following details of the applicant with the office records (service particulars) and enclosures (documentary evidences or certificates) with the application**

Whether completed Ph.D. (if yes give the date of completion of Ph D)			:	Yes/No
Number of completed courses/programmes among the required categories during the assessment period			:	
Total number of research publications			:	
Number of research publications during the assessment period			:	
Number of additional research papers (above mandatory requirement) published during the Assessment period			:	
Number of students guided during the assessment period			:	
M.V.Sc./M.Tech./M.F.Sc: Ph. D.:			:	
Details of completed externally funded projects			:	
Amount (Rupees in Lakhs)	Date of Completion	Funding agency		
Whether the applicant had Satisfactory/Good grade during the assessment period			:	:Yes/No
Date of joining in the present Academic Level			:	
Date of eligibility to Academic Level or which this application is being submitted(After deducting EOLs/ any other leave not counted for annual increment)			:	
Number of years of service completed in Academic level ----- as on------(date)			:	
Whether the applicant fulfilled the eligibility criteria for assessment			:	Yes/No

Signature of the officer- in –charge -Internal Quality Assessment Cell (IQAC)



## SRI VENKATESWARA VETERINARY UNIVERSITY, TIRUPATI

### APPLICATION FOR PROMOTION TO LEVEL 15 UNDER CAREER ADVANCEMENT SCHEME-2018 FOR TEACHERS OF THE UNIVERSITY WITH CUT OFF DATE-----

(TO BE FILLED IN BY THE CANDIDATE)

#### PART-I

#### GENERAL INFORMATION

1. Name (in Block Letters) :
2. Designation :
3. Discipline/Department :
4. Place of work :
5. Date of Birth :
6. Address for correspondence :
7. Phone number and e-mail
8. Academic qualifications :

Degree / Diploma	Discipline	University/ Board	College / Place of study	Month/ Year of passing	Marks/ OGPA obtained	Class obtained	Remarks
1	2	3	4	5	6	7	8
Ph. D							
M. Sc. / M.V.Sc/ MFSc/M. Tech.							
B.Sc/ B.F.Sc./ B.V.Sc & AH /B. Tech.							
Intermediate							
SSC							

Day Month Year

9. Date of obtaining Ph.D. :
10. Date of joining service in the University :
11. Date of appointment / placement in the present post (Academic Level\_\_\_\_\_):
12. Employment record in the University:

a. Within University

Place of work with full address	Designation / Post held	Scale of Pay	Period		Nature of duties
			From	To	
1	2	3	4	5	6

b. Outside the university relevant as per regulations

Place of work with full address	Designation / Post held	Scale of Pay	Period		Nature of duties
			From	From	
1	2	3	4	5	6

13. (a) Indicate the stage (Academic Level) to which eligible :

(b) Date of eligibility :

14. Period of deputation from the University:

(a) For service in other organizations

(b)

Organization International / National / State	Govt. / Quasi Govt. / Private /State	Post held / Designation	Period		Nature of duties	Remarks & Orders of competent authority
			From	To		
1	2	3	4	5	6	7

(c) For higher studies (Ph.D./PDF)

Institution	Deputed by the University or self study	Period		Degree awarded	Year	Subject and Field of specialization	Remarks & Orders of competent authority
		From	To				
1	2	3	4	5	6	7	8

15	(a) Particulars of leave availed which is counted for grant of annual increment (Earned leave etc.) & HPL if any	From	To	Total Period
	(b) Not counted for annual increment (EOL without pay & allowances) / Dies – non etc			
	(c) Any other leave			

16. Whether eligible for relaxation of length of service due to study leave (Quote Authority):

Yes/No

If yes state the period of study leave eligible for counting of service

Institution	Degree	From	To	Total period
		Day / Month / Year	Day / Month / Year	Day / Month / Year

17 .i. Have you published a minimum of ten publications in the peer-reviewed/NAAS Rated journals or UGC/AICTE-listed/SCI journals/SVVU Journal during assessment period

Yes/No.

If yes furnish details as follows

S.No	Authors	Title of the publication	Year	Volume and page Nos
1				
2				
3				
4				
5				
6				
7.				
8				
9				
10				

ii. Whether Ph.D. degree has been successfully awarded to two candidates under your supervision during the assessment period/obtained one external funded research project worth 20 lakhs or more during assessment period as PI / have published at least three additional research papers in the NAAS rated journals during the assessment period/should have a good to outstanding performance score during the assessment period

**Yes/No.**

If yes furnish details as follows

S.No	Name of the Ph.D Student guided	Year of award	Specialization
1			
2			

Research Project

S.No	Name of the Research Project	Year of Sanction	Funding Agency	Outlay
1				

Three additional Research Papers

S.No	Authors	Title of the publication	Year	Volume and page numbers	NAAS Rating
1					
2					
3					

18. Post doctoral Res. Exp	Organization	Year and duration

19. Awards/medals while in service

	Organization	Name of the Award	Year
<b>Univ.</b>			
<b>State</b>			
<b>National-</b>			
<b>Assoc./Best Paper</b>			

20. Publications			
	First Author	Second Author	3 <sup>rd</sup> Author and above
No, of Research publications National(list out)			
No, of Research publications International(list out)			
No, of Books(list out with ISBN numbers and publisher and year)			
No, of Manuals			

21 i. Processes developed/IPR on products

ii. Adm. Exp. as Head of the Institution /Univ. officer/ Warden/Academic Advisor

S.No	Name of the Position	Year and duration
1		
2		

ii. President / Secretary of National Professional Bodies

S.No	Name of the Professional body	Position	Year and duration
1			
2			

iv. Member Editorial board

S.No	Name of the journal	Place of publication	Year
1			
2			

v. Member Board of Management /Academic Council

S.No	Name of the University	Position	Year
1			
2			

vi. Member RAC of other institutes

S.No	Name of the organization	Year
1		
2		

vii. Organizing Secretary of National Conference

S.No	Name of the conference and professional body associated	Date, Year and venue
1		
2		

viii. Director Summer/Winter School

S.No	Name of the Summer/winter school	Sponsoring Agency	Duration and dates and venue
1			
2			

ix. Chairman / Member of National Govt. Committees

S.No	Name of the committee	Dept. concerned	Year
1			
2			

x. Referee for journals

S.No	Name of the journal	Place of publication	Year
1			
2			



xi. Expert UPSC/ASRB

S.No	Name of the organization	Year
1		
2		

xii. Experience over and above 25 years

22. Institution Building and Transfer of Technology

23. Significant Achievements in Teaching / Research / Extension (Not the work done report )  
separately year wise for the period:

24..Any other information the candidate desires to provide in support of his/her claim or  
application for promotion not covered in any of the above columns:

Certified that the information furnished above by me is factual and correct to the best of my  
knowledge and belief and that if at any stage it is found to be false or suppression of the facts,  
I shall be liable for disciplinary action against me as deemed fit.

Signature of the Applicant

Certified that the information was verified with office records

Signature of the Head of the Office

**Verified the following details of the applicant with the office records (service particulars) and enclosures (documentary evidences or certificates) with the application**

Whether completed Ph.D. (if yes give the date of completion of Ph D)			:	Yes/No
Number of completed courses/programmes among the required categories during the assessment period			:	
Total number of research publications			:	
Number of research publications during the assessment period			:	
Number of additional research papers (above mandatory requirement) published during the Assessment period			:	
Number of students guided during the assessment period			:	
M.V.Sc./M.Tech./M.F.Sc: Ph. D.:			:	
Details of completed externally funded projects			:	
Amount (Rupees in Lakhs)	Date of Completion	Funding agency		
Whether the applicant had Satisfactory/Good grade during the assessment period			:	:Yes/No
Date of joining in the present Academic Level			:	
Date of eligibility to Academic Level or which this application is being submitted(After deducting EOLs/ any other leave not counted for annual increment)			:	
Number of years of service completed in Academic level ----- as on------(date)			:	
Whether the applicant fulfilled the eligibility criteria for assessment			:	Yes/No

Signature of the officer- in –charge -Internal Quality Assessment Cell (IQAC)



**SRI VENKATESWARA VETERINARY UNIVERSITY: TIRUPATI**

**CAREER ADVANCEMENT SCHEME**

PERFORMAMNCE BASED APPRAISAL SYSTEM (PBAS)

**Application for promotion under CAS, 2010**  
**From Stage \_\_\_\_\_ to Stage \_\_\_\_\_**  
**with cutoff date of \_\_\_\_\_**

**PART – I**

SELF APPRAISAL REPORT OF THE PERSON UNDER REVIEW  
(TO BE FILLED IN BY THE CANDIDATE)

GENERAL INFORMATION

1. Name in Full (in Block letters ) :
2. Designation :
3. Department :
4. Place of work :
5. Address for correspondence :  
Including e-mail and mobile no.
6. Date of appointment in :  
ANGRAU/SVVU Day Month Year
7. Date of obtaining Ph.D. degree :
8. Present Pay Band and Grade Pay :
9. Date of placement :  
in the present stage (AGP)
10. Employment Record in ANGRAU/SVVU  
**(For the assessment period only\*)**

Station / Centre (Place of work with full address)	Designation / Post held	Scale of Pay	Period		Total Period	Nature of duties	
			From	To			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
					Y	M	D
1.	Total Period						
2.	Period not qualified for purpose of increment						
3.	Net period (1-2)						

11. Employment Record Outside SVVU/ANGRAU

**(For the assessment period only\*)**

Organization & Name of the Employer	Govt. or Quasi Govt.	Post held	Scale of pay	Period		Total period	Nature of duties	Date and Reasons for leaving	
				From	To				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
							Y	M	D
1.	Total Period								
2.	Period not qualified for purpose of increment								
3.	Net period (1-2)								

(\*) 4/5 years in case of Stage.II/05 years in case of Stage III/03 years in case of Stage IV and V and 10 years in case of Stage VI

12 a) Stage and Grade Pay eligible :

b) Date of eligibility :

**Note:**

- a) For moving from 6000 AGP to the next higher grade pay of 7000 stage 2: 04 years of service as Assistant Professor with Ph.D/05 years of service as Asst.Professor with M.Phil/P.G. in relevant discipline etc are eligible.
- b) For moving from 7000 AGP to the next higher stage of 8000 AGP: Asst.Professors who have completed 05 years of service in the Grade 7000 AGP(Stage2) shall be eligible.
- c) For moving from 8000 AGP to the next higher grade pay of 9000 (Stage 4): Asst.Professors completing three years in Stage 3 shall be eligible to be designated as Associate Professor.
- d) Associate Professor completing three years of service in stage 04 and possessing a Ph.D degree in the relevant discipline shall be eligible to be appointed and designated as Professor and be placed in the next higher grade pay of 10000 (Stage 05) provided that no teacher, other than those with a Ph.D., shall be promoted or appointed as Professor.
- e) Teacher completing 10 years of service as Professor shall be eligible for promotion to the higher grade of Professorship (stage 06) with AGP of 12000.

### 13. DETAILS OF WORK DONE

(For the period of Assessment falling before 31.12.2008)

#### A. TEACHING:

##### i. Courses offered:

Degree	Academic Year & Semester	List of Courses Offered	Credits	
			Theory	Practical
(1)	(2)	(3)	(4)	(5)
UG				
PG				
Diploma				

##### ii. No. of P.G. Students guided.(only successfully completed)

Degree	Academic year	No. of PG Students Guided as Major Advisor	No. of Students Guided as Minor Advisor
1	2	3	4
Masters			
Ph.D.			

(iii). Additional Duties (responsibilities) shouldered :

Responsibility	Period			Significant contributions, If any
	From	To	Total	
	1	2	3	4
1. Officer-in-Charge Academic Activities (PG)				
2. Officer-in-Charge Academic Activities (UG)				
3. Warden				
4. Additional Warden				
5. Officer-in-Charge of Student Activities				
6. NSS Programme Officer/Coordinator				
7. NCC Officer				
8. Officer-in-charge Placement Cell				
9. Tour Leader				
10. Any Other Additional Responsibility				

iv) Participatory and innovative teaching—learning methodologies evolved/ adopted:

v) Fellowships obtained/conferred :

vi) Faculty Development Programmes:

vii) Membership of Professional Bodies/Committees:

viii) Membership of Administrative and Academic Committees

## B. RESEARCH

I. Research Projects successfully Completed.

Title of the Project	Name of the Sponsoring/ Funding Agency	Budget (RS)	As PI / Co-PI	Teachers / Research Scientists Associate with the Project	Duration		Significant Achievements / Findings	Assets created	Remarks
					From	To			

1	2	3	4	5	6	7	8	9

2. Contract Research/Consultancy Services undertaken :

Title of the Project	Name of the Sponsoring/ Funding Agency	Budget (RS)	As PI / Co-PI	Teachers/ Researchers Associated with the Project	Duration		Significant Achievements / Findings	Assets created	Remarks
					From	to			
1	2	3	4	5	6		7	8	9

**C) EXTENSION WORK**

Type of Extension	Number	Location- District, Mandal, Village	Work done and Year	Responsibility i.e, Coordinator / Organizer /Associate Member/Resource Person	Output /impact
1	2	3	4		5
1.Health camps					
2.On-farm Trials/ Demonstrations					
3.Transfer of Technology					
4. Interaction with farmers through					





14. (a) Orientation course attended – 2/3 weeks

Sl. No.	Name of the course	Place	From	To	Duration (days)	Sponsoring Agency
1.						
2.						

(b) Refresher/Research Methodology course of 2/3 weeks duration attended :

Sl. No.	Name of the course	Place	From	To	Duration (days)	Sponsoring Agency
1.						
2.						

(c) Methodology Workshop, training, technology, evaluation tech Programme, soft skills development programme & Faculty development programmes of 2/3 weeks duration :

Sl. No.	Name of the course	Place	From	To	Duration (days)	Sponsoring Agency
1.						
2.						

(d) Methodology Workshop, training, technology, evaluation tech Programme, soft skills development programme & Faculty development programmes of one week duration

Sl. No.	Name of the course	Place	From	To	Duration (days)	Sponsoring Agency
1.						
2.						

The minimum no.of training courses and duration shall be as per CAS Regulations, 2011

## 15. PUBLICATIONS

(a) Research Articles/Research Notes Published in referred Journals (with NAAS rated) only

**As 1<sup>st</sup> Author :**

Author's Name	Year of Publication	Title of the Paper	Name of the Journal	Vol. No. & Issue No.	Type of Research Article (Full Paper / Note/Short Communication/ Review Article)
1.	2.	3.	4.	5.	6.

**As 2<sup>nd</sup> Author :**

Author's Name	Year of Publication	Title of the Paper	Name of the Journal	Vol. No. & Issue No.	Type of Research Article (Full Paper / Note/Short Communication/ Review Article)
1.	2.	3.	4.	5.	6.

**As 3<sup>rd</sup> Author and above :**

Author's Name	Year of Publication	Title of the Paper	Name of the Journal	Vol. No. & Issue No.	Type of Research Article (Full Paper / Note/Short Communication/ Review Article)
1.	2.	3.	4.	5.	6.

**b) Research Articles/Research Notes Published in non- referred Journals only****As 1<sup>st</sup> Author :**

Author's Name	Year of Publication	Title of the Paper	Name of the Journal	Vol. No. & Issue No.	Type of Research Article (Full Paper / Note/Short Communication/ Review Article)
1.	2.	3.	4.	5.	6.

**As 2<sup>nd</sup> Author :**

Author's Name	Year of Publication	Title of the Paper	Name of the Journal	Vol. No. & Issue No.	Type of Research Article (Full Paper / Note/Short Communication/ Review Article)
1.	2.	3.	4.	5.	6.

**As 3<sup>rd</sup> Author and above :**

Author's Name	Year of Publication	Title of the Paper	Name of the Journal	Vol. No. & Issue No.	Type of Research Article (Full Paper / Note/Short Communication/ Review Article)
1.	2.	3.	4.	5.	6.

**C) Conference proceedings as full papers (Abstract not to be included) with details.**

Authors Name	Year of Publication	Title of the Paper	Name of the Conference	Page Nos.
1.	2.	3.	4.	

d) Text Books published **(related to the Discipline/Specialization only)** /Lab Manuals printed **(only those related to the Courses taught)** to be listed:

e) Book Reviews, Chapters in Books Published, Books/Bulletins Edited during the Period under Review. **(Provide a list with details of Publishers, Title of the Chapter, Review Articles etc.)**

f) Other Publications: List separately other publications/ documents prepared such as Annual Reports, Technical Bulletins, Lead Papers, etc. published during the period under review.

16. Period spent on deputation or otherwise for higher studies

Institution / Place of work	Deputed by SVVU/ANGRAU or self study	Period		Degree Awarded	Date of award of degree	Subject and Field of Specialization
		From	To			
(1)	(2)	(3)	(4)	(5)	(6)	(7)

17. Particulars of leave availed which is not counted for annual increment i.e., EOL on private affairs/dies-non etc.,

From	To	Total Period

18 Are you appointed conditionally as Asst.Prof. for not having NET qualification on date of appointment as Asst.Prof.

:

If so whether acquired NET qualification subsequently or not. If acquired date of acquiring NET qualification (Enclose proof)

:

19. Significant Achievements in Teaching / Research / Extension /Administration (Not the work done report) separately year wise for the period under report (Not more than one page only)

20. (a) Award & Honours before the period of assessment

(List the type of Awards at University, State, National, International level etc.)

(b) Award & Honours during the period of assessment  
(List the type of Awards at University, State, National, International level etc.)

Certified that the information provided by me is true and correct to the best of my knowledge and belief.

**Signature of the Applicant**

Certified that the above information is verified with office records and found correct.

**Signature of the Head of the Office**

To be filled by applicant:

**A B S T R A C T (Check list)**  
**PROMOTION UNDER CAS, 2011**

1. Name of the Candidate :
2. Designation of the Candidate :
3. Date of Entry into University service :
4. Present Grade Pay and AGP :
5. Stage Applied for : Stage2/Stage3/Stage4/Stage5/Stage.6
6. Period spent for Ph.D :  
Inside the Univ./Outside Univ.  
If inside Univ.- Part-time /  
Fulltime  
Specify the course work duration
7. EOL if any :
8. Date of completion of required number of qualifying years :  
  
For stage 2: 4 years as Asst.Professor with Ph.D/  
05 years as Asst.Prof with P.G. in relevant discipline  
For Stage 3: 05 years at AGP 7000  
For stage 4: 03 years at AGP 8000  
For stage 5 : 03 years as Assoc.Professor in PB IV with AGP 9000  
For stage 6 : 10 years as Professor
9. Whether candidate possess Ph.D if so date of acquisition : Yes/No  
Date:
10. Whether Ph.D was both by course work & Research work : Yes/No

11. Date of eligibility :  
If yes date of eligibility :
12. Average API score in Category I & II put together for the years 2012, 2013 & 2014  
( Minimum score is 75)
13. Aggregate API Score in Category III for entire assessment period  
( Minimum is 30 in StageII, 40 in Stage III, 30 in Sage IV, 50 in Stage V and 250 in stage VI)
14. Whether fulfilled minimum average API score in Category I & II : Yes/No
15. Whether fulfilled minimum aggregate API Score in Category III : Yes/ No
16. Whether attended one orientation & One refresher/Research Methodology course of 2/3 weeks duration ( in case of stage 2) : Yes/No  
If yes duration & dates
17. Whether attended one course/programme from among the categories of refresher courses, methodology, workshops, training, teaching-learning evaluation, tech. programme, soft skills development Programmes & faculty development programme of 2/3 weeks duration (for stage 3) : Yes/No  
If yes duration & dates
18. Whether published minimum of 03 publications upto stage 3 ( for stage 4) : Yes/No

19. Whether attended one : Yes/No  
 course/training programme If yes duration & details  
 among the categories of  
 methodology workshops training,  
 teaching-learning evaluation tech.  
 programme, soft skills  
 development Programmes &  
 faculty development Programmes  
 of minimum one week duration (  
 for stage 04)
20. Whether conditional appointment  
 is given in case of Asst.Prof. post  
 in case of candidates not having  
 NET Qualification on the date of  
 appointment as Asst.Prof.  
 Whether acquired NET  
 qualification subsequently or not.  
 If NET is acquired subsequently  
 date on which NET acquired.
21. Whether published minimum of : Yes/No  
 05 publications during stage 03 &  
 04 ( for stage 05 only)
22. Whether 60% & 40% weightage is : Yes/No  
 given for joint publications in  
 category III A
23. a) Whether eligible for promotion : Yes/No  
 based on API score requirements  
 & refresher course etc
- b) If yes date of eligibility :
24. Whether candidate applying for :  
 the present stage for first time.
- If not furnish details :



**Signature of the Applicant**

**For Office Use:**

Whether candidate is eligible or not :

If eligible, date of eligibility :

If not eligible, reasons :

**To be filled by Applicant:**

**SRI VENKATESWARA VETERINARY UNIVERSITY TIRUPATI**

**CAREER ADVANCEMENT SCHEME 2011**

**ABSTRACT OF API SCORES**

Name of the Teacher : \_\_\_\_\_  
Discipline : \_\_\_\_\_  
Faculty : \_\_\_\_\_

**ABSTRACT OF API SCORES OF CATEGORY I & II**

Sl. No.	Year	Category I	Category II						Total of Category I + II
			1	2	3	4	5	6	
1	2012								
2	2013								
3	2014								
Total API Score for period of assessment									
Average API Score for period of assessment (A)									

**ABSTRACT OF API SCORES OF CATEGORY III**

Year	API Score of Category III						Total
	A	B	C	D	E	F	
2005							
2006							
2007							
2008							
2009							
2010							
2011							
2012							
2013							
2014							
Aggregate API Score for assessment period							

Signature of the Applicant