

Total No. of pages in tender document: () pages

TENDER FORM



ADMINISTRATIVE OFFICE
SRI VENKATESWARA VETERINARY UNIVERSITY
TIRUPATI- 517502



SRI VENKATESWARA VETERINARY UNIVERSITY

ADMINISTRATIVE OFFICE, TIRUPATI - 517502

Tender AP e-Procurement notice

(Tender ID : 374256)

Tender Notice No. 7784/OP/2018

Date: 30.01.2021

AP e- procurement tenders are invited from the manufacturers or their authorized dealers of Sonicwall for renewal subscription of Sonic Firewall NSA 2600 for one or three years for University website at Administrative Office, Sri Venkateswara Veterinary University Tirupati

Details are as follows:-

1)	Tender document online opening date	05.02.2021 10.00 AM
2)	Tender document online closing date	18.02.2021 2.00 PM
3)	Bid- Submission Online closing date	19.02.2021 5.00PM
4)	Submission of all the uploaded documents (Hard Copies) at the Administrative Office SVVU Tirupati	20.02.2021 2.00PM
5)	Bid online opening date at the Administrative Office SVVU Tirupati	After closure of bid submission online

- Bidders shall have APTS Registration (for details log on to www.pts.gov.in)
- For amendments/corrigendum if any, interested suppliers are requested to keep monitoring above portal till last date as no separate publicity through newspapers will be made.
- For details visit www.ptsprocurement.gov.in

For any clarification, please contact: +91-9989077834

Dr T. MADHAVA RAO
REGISTRAR

GENERAL TERMS AND CONDITIONS

1. Tenders will be accepted through on-line up 19.02.2021 upto 5.00 PM by the Registrar, Sri Venkateswara Veterinary University Tirupati for the renewal subscription of Sonic Firewall as per specification in Annexure A.
2. All the interested bidders have to mandatorily log on to an e-procurement web site through Secure mode only and submit their bids using digital certificates (signing certificate – single key pair) obtained from Andhra Pradesh Technology Services Ltd. [APTS – Sub CA] in-compliance to Chapter III of IT Act 2000. The details and procedure for obtaining digital certificates is given at <https://tenders.approcurement.gov.in>.
3. The tenders are invited for the renewal subscription of Sonic Firewall NSA 2600 Model for the use at Administrative Office, Sri Venkateswara Veterinary University Tirupati as per the specifications enclosed in Annexure-I.

ELIGIBILITY TO PARTICIPATE IN TENDERS

1. Manufacturers or their authorized Dealers of the Sonic Wall are eligible to quote in this Tender. Authorized Dealers should attach Letter of Authority/OEM authorisation letter (MAF) from the Principal manufacturer to quote in this Tender.
2. The Dealers/Makers should be registered firms and should have authorization certificate from principals in case representation of the international firm.
3. The Tenderer shall supply good quality equipment as per Standards
4. The Registrar, Sri Venkateswara Veterinary University Tirupati reserves the right to reject the tender of blacklisted companies and those of companies whose past performance with the Registrar, Sri Venkateswara Veterinary University Tirupati was unsatisfactory due to delayed / erratic supplies, frequent product failures etc.,

SUBMISSION OF THE ON-LINE TENDER FORMS

1. Tenders have to be submitted in two parts in ONLINE in the prescribed proforma i.e., Technical Bid (Part. I) and Financial Bid (Part.II).
2. Financial Bids of those Tenderers who qualify in Technical Bid will only be considered for finalization of the tender.
3. The Tenderer may please note that all the columns in the Technical Bid are to be filled in meticulously with precision, with documentary evidence wherever necessary.
4. All the required documents / enclosures / literature / technical catalogs etc., have to be uploaded & attached along with Technical Bid (Part. I of the Tender) only. Technical catalogues for quoted equipment is essential. Tenders submitted without technical literature of the equipment will be summarily rejected. Eligibility for Financial Bid (Part II of the Tender) will depend on the outcome of documents uploaded / electronically attached to Technical Bid.

THE SCHEDULES FOR OPENING OF TENDERS THROUGH ONLINE ARE:

PQ stage	Opening of Technical Bids i.e. Part-I
Commercial stage	Financial bid shall be opened after finalization of technical bid

1. The dates scheduled for RECEIPT and OPENING of tenders are fixed and will not be changed under any circumstances. However The Registrar, Sri Venkateswara Veterinary University Tirupati reserves the right of postponement of the date of opening of Tenders or date of opening of financial bids in the event of any unforeseen reasons.
2. If for any unforeseen reasons, the last date for submission of tenders and opening of Tenders happens to be a holiday, the notified dates automatically get postponed to next working day.
3. The Registrar, Sri Venkateswara Veterinary University Tirupati is “Not Responsible” for non-receipt of tenders or late uploading of tenders on online for any reason, whatsoever.
4. Failure to fill and sign the declaration and check slip shall make tender invalid.

DOCUMENTS TO BE ELECTRONICALLY ATTACHED:

1. All the documents are arranged in the serial order, (*Serial Numbers and Page Numbers should be indicated on the right side top of the corner*) then uploaded to the e-procurement web site i.e., <https://tenders.aperecurement.gov.in>.

Sl.No	Code No.	Name of the Document
1.	E-I	Declaration Form (Annexure II)
2.	E- II	Check List (Annexure III)
3.	E- III	Earnest Money Deposit
4.	E-IV	Copy of GST registration certificate
5	E-V	Copy of PAN Card
6	EVI	Tender Fee
7	EVII	Balance sheet your account for the last two Financial Years i.e., 2018-19 and 2019-20 duly certified by C.A., along with I.T., returns

2. The tenderers are requested to submit the following for verification on or before 20.02.2021 until 2 PM physically or by post. The Registrar, Sri Venkateswara Veterinary University Tirupati is not responsible for any postal delay.

a) Check slip of all the documents uploaded

b) Copies of all the documents, which were uploaded

Note: This is only for cross verification of the uploaded documents. Any required document failed to upload, the bid shall become invalid, even though documents are produced physically.

3. All the enclosed documents shall be in English or Hindi or Telugu, *If Any Document is produced in any Language Other than English or Hindi or Telugu, True Translation copies of such documents in English Shall be enclosed duly attested by a Gazetted Officer.* Failure to submit English translation of such documents shall make tender invalid. All Originals are to be presented at the time of scrutiny for verification

TRANSACTION FEE

All the participating bidders shall pay a transaction fee (non-refundable) to M/s APTS, Hyderabad and through on line. (0.03% of estimate value + GST as applicable). It is mandatory for all the participant bidders from 1st January 2006 to pay a Non-refundable Transaction fee electronically to the M.D., A.P.T.S, Hyderabad by the service provider through "Payment Gateway Service on e-Procurement platform".

EARNEST MONEY DEPOSIT (EMD)

1. Earnest Money Deposit at the rate of **2%** of quoted rate with a minimum of **Rs.25000/-** in the form of crossed demand draft / pay order drawn on any scheduled bank in favor of The Comptroller, Sri Venkateswara Veterinary University Tirupati. The E.M.D. of unsuccessful tenderers will be returned after signing the agreement with the successful tenderers.
2. All the bidders shall invariably upload the scanned copies of DD/pay order towards EMD along with the bid, in e-procurement platform and this will be the primary requirement to consider the bid responsive.
3. The DD/pay order should be deposited to this office while producing hard copies for verification.
4. Cheques, Cash deposits, Term Deposits or Fixed Deposits will not be accepted towards Earnest Money Deposit.
5. However the exemption of Earnest Money Deposit will be given to Small Scale Industrial Units, Registered with the Government of Andhra Pradesh and the National Small Scale Industries Development Corporation, New Delhi or the firms with specific exemption orders issued by competent authority of Government of Andhra Pradesh or Government of India. The order should be uploaded in the e-procurement platform in place of DD in case of any such claim.
6. The items permitted by S.S.I. Registration Authority will only be considered for manufacturing aspect only. IF ANY FIRM QUOTES ITEMS OTHER THAN THOSE COVERED UNDER S.S.I. REGISTRATION, E.M.D. SHALL ACCOMPANY THE TENDER. Failure to enclose E.M.D. shall make such of those items not covered under S.S.I. Certificate invalid for consideration.
7. Earnest Money Deposit of other tenders deposited with this department during any period of time shall not be considered for this tender

FORFEITURE / REFUND OF THE EARNEST MONEY DEPOSIT / SECURITY DEPOSIT

1. In case the selected Tender(s) does not supply the stores at the quoted rates within the period of contract and commits any breach of any one or more of these terms and conditions, the Earnest Money deposited by Tenderer(s) will be forfeited by the Registrar, Sri Venkateswara Veterinary University Tirupati
2. Earnest Money of the unsuccessful Tenderer(s) shall be refunded after signing the agreement with the successful tenderers by the The Registrar, Sri Venkateswara Veterinary University Tirupati. No interest is payable by The Registrar, Sri Venkateswara Veterinary University Tirupati on such deposits.

3. The Earnest Money and Security money deposited by successful Tenderer (s) shall be retained by the Registrar, Sri Venkateswara Veterinary University Tirupati till three months after the expiry of the contract period, i.e., 12 months from the date of acceptance of the tender or the date on which the supply which may arise in consequence of repeat orders placed during the 12 months for which the rates quoted are to remain valid.

GST REGISTRATION

The firm should have valid GST registration number. Attested copy to this extent must be submitted along with the technical bid.

TERMS AND CONDITIONS FOR COMMERCIAL AGREEMENT:

1. The details of the required stationary items are shown in e-procurement web Application. Rates should not vary with the quantum of orders or destination.
2. The rates quoted shall be in Indian Rupees only and must be expressed both in figures and words as well. The rate of each category of equipment should be quoted. The rates quoted should be inclusive of all the applicable taxes and “FOR destination” (destinations for the equipment are mentioned in Annexure I). However, the applicable taxes and packaging costs if any etc. should be clearly indicated in the price bid.
3. No Insurance charges will be paid by the Department / Indenter.
4. The rates quoted by the tenderer shall not exceed the controlled rates, if the Government controlled rates are in force on the date of submission of tenders. In the absence of controlled prices, the tenderer shall quote reasonable price applicable to bulk purchases.
5. All rates quoted by the bidder should be valid for a period of One year from the date of acceptance of the lowest Bid.
6. The rates offered in the tender shall not exceed the M.R.P. as well as the lowest price at which the firm sells the product of identical description to any other department or organization or person anywhere in the State / neighboring states of A.P. If such incidences of quoting higher rates to this department come to the notice at any time, during the course of Rate Contract for the rest of the Rate Contract period, The Registrar, Sri Venkateswara Veterinary University Tirupati reserves the right to initiate an appropriate disciplinary action against such firms including black listing them.
7. IF ARTIFICIALLY LOW RATES ARE QUOTED, THE REGISTRAR, SRI VENKATESWARA VETERINARY UNIVERSITY TIRUPATI RESERVES THE RIGHT TO CROSS-VERIFY THEM AND IGNORE THEM FROM CONSIDERATION IN ORDER TO PREVENT UNETHICAL TRADE PRACTICES.
8. Ordinarily, the tendered items will be selected based on the lowest rates quoted by the firms in the Financial Bids. However, the tender committee reserves the right to select the product even with higher rates depending upon the reported performance / market reputation / efficacy of the item basing on the user reports / feedback given by the end users, ignoring the lowest rates.
10. Rates quoted should be marked clearly with main price and taken separately. Total price after taking all the actual will be taken as financial quote for comparison.
11. The rate quoted and accepted will be binding on the tenderer for the stipulated period and on no account will any increase in the price be entertained till the completion of tender period.

12. No tenderer shall be allowed at any time on any ground what so ever to claim revisions of or modifications in the rates quoted by him. Clerical error, typographical etc., committed by the Tenderers in the tender forms shall not be considered after opening of the tenders. Conditions such as "SUBJECT TO AVAILABILITY" "SUPPLIES WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVE" etc., will not be considered under any circumstances and the tenders of those who have given such conditions shall be treated incomplete and for that reason shall be summarily rejected.
13. No company / Firm which has been blacklisted either by the Registrar, Sri Venkateswara Veterinary University Tirupati, A.P or SVVU or by any State Government or Central Government / Organizations shall participate in the Tender during the period of Blacklisting. If any such firm participates and came to know at a later stage, and if any firm is Black listed at a later date either by the Government of Andhra Pradesh or any other State / Central Government will not only be debarred / Black listed permanently and their security deposit /EMD whichever is available with the Department will be forfeited and any business / transactions will be stopped with their firms forthwith.
14. The indented stocks shall be delivered to respective departments (as indicated in the Annexure I) in the
15. Administrative Office, SVVU Tirupati the cost of the supplier.
16. The rates should be quoted separately for each item

OTHER CONTRACTUAL OBLIGATIONS

1. The contract shall not be capable of being varied except by written consent by both the Registrar (purchaser) and the supplier shall not in the absence of the specific written acceptance be bound by any provisions of the supplier's quotations, offers etc., which purport to impose conditions at variance with this contract.
2. The supplier shall not sublet or delegate this contract or part thereof without the written consent of The Registrar, Sri Venkateswara Veterinary University Tirupati. Such consent shall not however be withheld unreasonably. But the Tenderer(s) may without the consent of The Registrar, Sri Venkateswara Veterinary University Tirupati purchase material as he/they does not normally manufacture.
3. The supplier shall keep confidential all matters concerning this contract and comply with all reasonable security requirements. All drawing, blocks, specifications, manuscripts, samples etc., supplied by The Registrar, Sri Venkateswara Veterinary University Tirupati and all copies thereof shall be returned to the Registrar, SVVU Tirupati when their use is terminated. In no event the supplier(s) shall permit publicity concerning this contract without the prior consent of The Registrar, Sri Venkateswara Veterinary University Tirupati
4. Any undertaking or commitment given by or made by any Officer or the Registrar verbally or in writing does not have any validity unless it is signed again by the authority competent who concluded an agreement earlier.

SUPPLIES AS PER SPECIFICATIONS

1. All supplies shall be to the description and to the specifications laid down and in strict accordance with the approved samples. Deviations, if any should be clearly brought out failing which it will be normally construed that the materials offered are not to our requirements. Any special features may also be clearly brought out.

2. The decision of The Registrar, Sri Venkateswara Veterinary University Tirupati however shall be final as to the quality of supplies received and binding upon the supplier(s) in case, the supplier(s) supplies any other article than what is ordered such article supplied, not being approved, shall be liable to be rejected.
3. If the Registrar, Sri Venkateswara Veterinary University Tirupati requires any changes in specifications the supplier(s) shall use his best endeavor to comply with The Registrar, Sri Venkateswara Veterinary University Tirupati's wishes subject to fair fixation of prices and delivery schedule where appropriate.
4. If at any time during the term of this contract, the plans of The Registrar, Sri Venkateswara Veterinary University Tirupati changes for any reasons The Registrar, Sri Venkateswara Veterinary University Tirupati shall have the right to terminate or alter this contract by sending fifteen days notice to the supplier(s) by registered letter. In respect of such of the material as it complete and ready for dispatch within thirty days of such notice, The Registrar, Sri Venkateswara Veterinary University Tirupati agrees to accept delivery thereof at the contract price and terms.

SETTLEMENT OF DISPUTES

1. Any difference or dispute arising out of or in connection with this tender or acceptance thereof or the contract that may be entered in consequence thereof, shall be decided by arbitration. The Registrar, Sri Venkateswara Veterinary University Tirupati or his nominee shall be the sole arbitrator and the arbitrator's decision shall be final and binding on the parties. The Tenderer(s) will have no objection to such appointment on any ground whatsoever including that such nominee, in his official capacity dealt with this matter at any stage.
2. The parties hereby agree that in the event of any dispute no cause of action shall arise in their favour to approach any court unless they have resorted to and exhausted the remedy of arbitration as envisaged above.
3. The parties also do hereby agree that the contract envisaged by these terms and conditions shall be deemed to have been entered into at Tirupati alone will have jurisdiction to try and legal proceedings which may arise out of this contract. Neither party shall file any proceedings in any other court

Dr T. MADHAVA RAO
REGISTRAR

ANNEXURE I
(Technical Specifications)

Sl. No./Part No	Item Code	Item	Specifications	Subscription rate	GST	Total amount
01A	Admnop.73	Firewall: Renewal Subscription for 01 year	<p>Sonicwall NSA 2600 serires (UTM firewall) NSA 2600 Renewal subscription with 1 year</p> <p>includes CAPTURE ATP Threat Prevention IPS, Gateway Antivirus Cloud AVM Spyware, Content Filtering Application Control App Visualization, Geo IP Botnet filter RBL Filter,</p> <p>24x7 Support with NBD Advance Exchange Hardware warranty software updates etc. for 1 year.</p> <p>1. 01 year renewal subscription</p>			
02A	Admnop.74	Firewall: Renewal Subscription for 03 years	<p>Sonicwall NSA 2600 serires (UTM firewall) NSA 2600 Renewal subscription with 03 years</p> <p>includes CAPTURE ATP Threat Prevention IPS, Gateway Antivirus Cloud AVM Spyware, Content Filtering Application Control App Visualization, Geo IP Botnet filter RBL Filter,</p> <p>24x7 Support with NBD Advance Exchange Hardware warranty software updates etc. for 03 years.</p> <p>1. 03 years renewal subscription</p>			

Dr T. MADHAVA RAO
REGISTRAR

**Annexure II
Declaration**

1. I/We have not been black listed in any department due to any reasons during last 3 years
2. I/We have not been demoted to lower category in any department for not filing the tenders after buying the tender schedules in a whole year and their registration had not been cancelled for a similar default in two consecutive years.
3. I/We will agree to get disqualified my(our)selves for any wrong declaration in respect of the above and get my/our tender summarily rejected.
4. The soft copies uploaded by me/us are genuine and not forged. Any incorrectness / deviation noticed can be viewed seriously and apart from cancelling the work duly forfeiting the bid security, criminal action can be initiated including suspension of business and/ or black listing.
5. I/We submitting a demand draft no. _____ dated _____ issued by _____ for Rs. _____ towards theEMD.

Signature of Tenderer
Date
Address

Annexure III

Check List

Sl.No	Yes/ No	Name of the Document
1.		Declaration Form (Annexure II)
2.		Manufacturing License / Authorization letter from the Manufacturing firm/authorized of Sonicwall
3.		Earnest Money Deposit
4.		GST Registration
5		PAN Card Copy
6		Tender schedule fee
7		Balance sheet your account for the last two Financial Years i.e., 2018-19 and 2019-20 duly certified by C.A., along with I.T., returns.

ANNEXURE – IV

FINANCIAL BID

(Not to be included with the technical bid either online or offline)

I/We quote the rates FOR, Administrative Office, Sri Venkateswara Veterinary University Tirupati inclusive of all taxes, duties, transportation, insurance, installation etc., as below.

Sl No.	Name of the item	No. of Units	Price per Unit (Rs)	Total amount (Rs)

The articles will be ready for delivery within ____ days from the date of receipt of firm orders.

Yours faithfully,

(Signature and stamp of the Tenderer state legal status whether prop. Partner, Registered firm, Company etc)

Encl: Information brochure enclosed

EMD – DD No. Dt. For Rs. _____

Note: 1. Attach additional sheets giving full particulars such as name and address of the proprietor or list of partners and their addresses or particulars of registered firm or of the company and the specifications of the equipment furnished.

1. Rates quoted should be marked clearly with main price and taken separately. Total price after taking all the actuals will be taken as financial quote for comparison.